

Wednesday 4<sup>th</sup> June 2025

To: Councillors: J Atkinson, M Griffin (Chair) and H Lumley are summoned to attend the following:

**Graveley Parish Council Meeting  
Graveley Village Hall  
High Street, Graveley, SG4 7LB  
to be held at 8.00pm  
on Tuesday 10<sup>th</sup> June 2025**

Please contact the Clerk for more information, if required.

*Danielle Galvan*

Danielle Galvan

**Clerk/RFO to Graveley Parish Council**

☎: 01438 893149

✉: [Parishclerk@graveley.org.uk](mailto:Parishclerk@graveley.org.uk)

W: [www.Graveley.org.uk](http://www.Graveley.org.uk)

25/040	<b>Apologies</b> To receive and accept apologies for absence.
25/041	<b>Interests</b> To receive declarations of Interest from Councillors on items on the Agenda and to consider any requests for dispensation.
25/042	<b>Minutes</b> To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 13 <sup>th</sup> May 2025 as a true and accurate record of proceedings.
25/043	<b>Public Issues</b> Members of the public can raise matters of concern.
25/044	<b>Reports from County &amp; District Councillors, Police and others</b>

25/045	<b>Finance</b> <ul style="list-style-type: none"> <li>a) To receive Annual Internal Auditor report 2024/25.</li> <li>b) To approve the AGAR Section 1 Annual Governance Statement 2024/25.</li> <li>c) To approve the AGAR Section 2 Annual Accounting Statements 2024/25.</li> <li>d) To approve the Certificate of Exemption AGAR 2024/25 to be submitted to the External Auditors.</li> <li>e) To approve the dates for the Period for the Exercise of Public Rights of Wednesday 11<sup>th</sup> June to Friday 11<sup>th</sup> July 2025 and to confirm the date the Notice is to be published on the Council's website.</li> <li>f) To consider making a donation to The DX Club at Duxford for £50.00 on behalf of the Tracey Nicholls (of HFL auditors) for her work.</li> <li>g) To agree an additional signatory (D Galvan) to become a cheque signatory with NatWest Bank.</li> <li>h) To authorise the payment schedule in accordance with the budget for June 2025.</li> <li>i) To approve for a replacement GPC printer for the Clerk.</li> </ul>
25/046	<b>Planning</b> <ul style="list-style-type: none"> <li>a) Planning Consultation 23/02935/OP at Land to the East Of High Street And North Road, Graveley, Hertfordshire. In preparing the draft of a S106 in conjunction with the developer for this application – There are two additional issues (Allotments and Sports facility) that North Hertfordshire Council's would like the GPC to comment on.</li> <li>b) To consider planning applications received during the period (Wednesday 4<sup>th</sup> June to Tuesday 9<sup>th</sup> June 2025).</li> </ul>
25/047	<b>To consider a flyer for the two casual vacancies for Graveley Parish Council and agree their distribution</b>
25/048	<b>Clerks report</b> – Information only. Correspondence received and outstanding action points.
25/049	<b>Items for consideration at next meeting</b> To suggest agenda items for the next meeting of the Graveley Parish Council meeting on Tuesday 19 <sup>th</sup> August 2025.